

AGENDA

Regulatory Sub Committee

Date: **Thursday 23 October 2014**

Time: **11.00 am**

Place: **Grand Jury Room, The Shire Hall St Peter's Square
Hereford HR1 2HX**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Clive LLoyd, Governance Services

Tel: 01432 260249

Email: Clive.lloyd@herefordshire.gov.uk

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Agenda for the Meeting of the Regulatory Sub Committee

Membership

Chairman

**Councillor JW Hope MBE
Councillor Brig P Jones CBE
Councillor A Seldon**

AGENDA

	Pages
1. ELECTION OF CHAIRMAN To elect a Chairman for the hearing.	
2. APOLOGIES FOR ABSENCE To receive apologies for absence.	
3. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the committee.	
4. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
5. APPLICATION FOR GRANT OF A PREMISES LICENCE IN RESPECT OF LEFT BANK, BRIDGE STREET, HEREFORD HR4 9DG - LICENSING ACT 2003	9 - 66

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- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
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HEREFORDSHIRE COUNCIL

BROCKINGTON, 35 HAFOD ROAD, HEREFORD.

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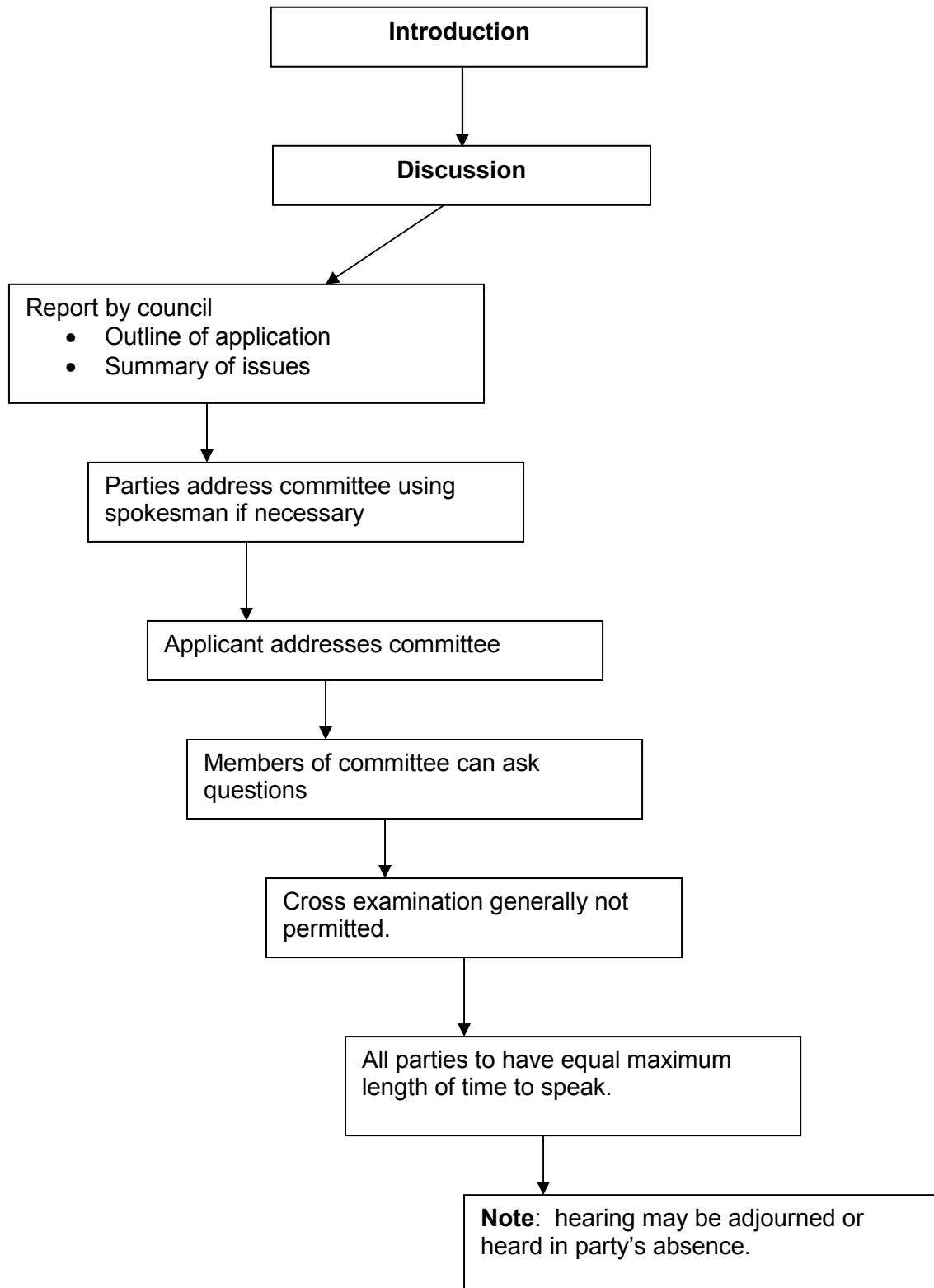
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Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

Licensing Hearing Flowchart



MEETING:	REGULATORY SUB-COMMITTEE
DATE:	23 OCTOBER 2014
TITLE OF REPORT:	APPLICATION FOR GRANT OF A PREMISES LICENCE IN RESPECT OF LEFT BANK, BRIDGE STREET, HEREFORD HR4 9DG – LICENSING ACT 2003
REPORT BY:	LICENSING OFFICER

1. Classification

Open

2. Key Decision

This is not an executive decision

3. Wards Affected

Central Ward

4. Purpose

To consider an application for the grant of a premises licence in respect of THE Left bank, Hereford HR4 9DG

5. Recommendation(s)

THAT

The Sub-Committee determine the application with a view to promoting the licensing objectives in the overall interests of the local community. They should give appropriate weight to:

- The steps that are appropriate to promote the licensing objectives,
- The representations (including supporting information) presented by all parties,
- The Guidance issued to local authorities under Section 182 of the Licensing Act 2003, and
- The Herefordshire Council Licensing Policy.

6. Key Points Summary

- The application requests the granting of a new premises licence for a three building event venue comprising a four storey complex, Gwynne House and a two storey annex building.
- The Police, Trading Standards, Environmental Health –Pollution, Planning and The Licensing Authority have made representations in respect of the application. Agreement has only been reached with Trading Standards.

7. Options

There are a number of options open to the Sub-Committee:

- a) Grant the licence subject to conditions that are consistent with the operating schedule accompanying the application and the mandatory conditions set out in the Licensing Act 2003,
- b) Grant the licence subject to modified conditions to that of the operating schedule where the committee considers it appropriate for the promotion of the licensing objectives and add mandatory conditions set out in the Licensing Act 2003,
- c) To exclude from the scope of the licence any of the licensable activities to which the application relates,
- d) To refuse to specify a person in the licence as the premise supervisor, or
- e) To reject the application.

8. Reasons for Recommendations

To ensure compliance with the legislation.

9. Introduction and Background

Background Information

Applicant	Gary Nicholas Edwin Waring	
Premises	Left Bank, Hereford HR4 9DG	
Solicitor	Not known	
Type of application: New	Date received: 1st September 2014	28 Days consultation ended 29th September 2014

10. Licence Application

The application for a new premises licence has received representation and is brought before the committee for determination.

11. Summary of Application

The application requests the following licensable activities:

Plays	09:00-24:00	daily	Indoors & Outdoors
Films	09:00-24:00	daily	Indoors only
Live Music	24 hours	daily	Indoors & Outdoors (unamplified btm 00:00-09:00 outdoors)
Recorded Music	24 hours	daily	Indoors
Recorded Music	09:00-00:00	daily	Outdoors
Performance of dance	24 hours	daily	Indoors & Outdoors
Late Night Refreshment	23:00-02:00	daily	Indoors & Outdoors
Sale/Supply of alcohol (For consumption on the premises)	24 hours	daily	

12. Summary of Representations

A copy of the representations can be found within the background papers.

Representations have been made by:

Five (5) of the Responsible Authorities (**Police, Trading Standards, Environmental Health, Planning** and the **Licensing Authority**)

13. Key Considerations

To consider what action should be taken, if any, to promote the four licensing objectives in accordance with the recommendation.

14. Equality and Human Rights

No implications have been identified.

15. Financial Implications

There are unlikely to be any financial implications at this time to the authority.

16. Community Impact

The granting of the licence as applied for may have an impact on the Community.

17. Legal Implications

The Committee should be aware of a number of stated cases which have appeared before the Administrative Court and are binding on the Licensing Authority.

The case of Daniel Thwaites Plc v Wirral Borough Magistrates' Court (Case No: CO/5533/2006) at the High Court of Justice Queen's Bench Division Administrative Court

on 6 May 2008, [2008] EWHC 838 (Admin), 2008 WL 1968943, Before the Honourable Mrs Justice Black.

In this case it was summed up that: -

A licensing authority must have regard to guidance issued by the Secretary of State under section 182. Licensing authorities may depart from it if they have reason to do so but will need to give full reasons for their actions.

Furthermore the Thwaites case established that only conditions should be attached to a licence with a view to promoting the Licensing objectives and that 'real evidence' must be presented to support the reason for imposing these conditions.

This judgement is further supported in the case of *The Queen on the Application of Bristol Council v Bristol Magistrates' Court*, CO/6920/2008 High Court of Justice Queen's Bench Division The Administrative Court, 24 February 2009, [2009] EWHC 625 (Admin) 2009 WL 648859 in which it was said:

'Licensing authorities should only impose conditions which are necessary and proportionate for the promotion for licensing objectives'.

In addition to this it was stated that any condition attached to the licence should be an enforceable condition.

18. Right of Appeal

Schedule 5 gives a right of appeal which states:

Schedule 5 gives a right of appeal to: -

Rejection of applications relating to premises licences

1 Where a licensing authority—

- (a) rejects an application for a premises licence under section 18,
 - (b) rejects (in whole or in part) an application to vary a premises licence under section 35,
 - (c) rejects an application to vary a premises licence to specify an individual as the premises supervisor under section 39, or
 - (d) rejects an application to transfer a premises licence under section 44,
- the applicant may appeal against the decision.

Decision to grant premises licence or impose conditions etc.

2(1) This paragraph applies where a licensing authority grants a premises licence under section 18.

(2) The holder of the licence may appeal against any decision—

(a) to impose conditions on the licence under subsection (2)(a) or (3)(b) of that section, or

(b) to take any step mentioned in subsection (4)(b) or (c) of that section (exclusion of licensable activity or refusal to specify person as premises supervisor).

(3) Where a person who made relevant representations in relation to the application desires to contend—

- (a) that the licence ought not to have been granted, or
 - (b) that, on granting the licence, the licensing authority ought to have imposed different or additional conditions, or to have taken a step mentioned in subsection (4)(b) or (c) of that section,
- he may appeal against the decision.
- (4) In sub-paragraph (3) “relevant representations” has the meaning given in section 18(6).

Section 9 states that any such appeal must be made to a Magistrates Court for the area in which the premises are situated within 21 days of notification of the decision.

19. Consultees

Responsible authorities and persons living within the vicinity or with a business interest within the vicinity of the premises.

A copy of the application was served on the responsible authorities. This was backed up by an email sent to them by the Licensing Authority.

The notice of application was displayed on the premises prior to the start of the consultation period and for a period of 28 days. In addition, notice of the application was required to be published in a newspaper which was circulated within the vicinity of the premises.

The applicant has produced a copy of the advertisement which is correct.

20. Risk Management

No risk identified

21. Appendices

- a. Application Form
- b. Police Representation
- c. Planning Representation
- d. Licensing Authority Representation
- e. Environmental Health – Noise Pollution Representation
- f. Trading Standards Representation and agreement

22. Background Papers

Background papers are available for inspection in Grand Jury Room, Shirehall, Hereford, HR1 2HX 30 minutes before the start of the hearing.

[Insert name and address of relevant licensing authority and its reference number (optional).]

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Gary Nicholas Edwin Waring

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Left Bank Hereford			
Post town	Hereford	Postcode	HR4 9DG

Telephone number at premises (if any)	01432 357753
Non-domestic rateable value of premises	£ 165,000

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i. as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)
- iv. other (for example a statutory corporation) please complete section (B)

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Waring			First names Gary Nicholas Edwin		
I am 18 years old or over				<input checked="" type="checkbox"/>	Please tick yes
Current postal address if different from premises address		Lyde Court Lyde Cross			
Post town	Hereford		Postcode	HR1 3AE	
Daytime contact telephone number			01432 357753		
E-mail address (optional)		enquiries@lydecourt.com			

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address		N/A			
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address N/A
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
┆	┆	┆	┆	┆	┆	┆	┆
0	1	0	9	2	0	1	4

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			
┆	┆	┆	┆	┆	┆	┆	┆

Please give a general description of the premises (please read guidance note 1)

Three buildings comprising of a modern four story complex, Gwynne House and a two story annex building. See plans.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	09:00	24:00	Please give further details here (please read guidance note 3)		
Tue	09:00	24:00			
Wed	09:00	24:00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	09:00	24:00			
Fri	09:00	24:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09:00	24:00			
Sun	09:00	24:00			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	09:00	24:00	<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	09:00	24:00			
Wed	09:00	24:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur	09:00	24:00			
Fri	09:00	24:00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	09:00	24:00			
Sun	09:00	24:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4) N/A
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3) N/A		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	00:00	24:00	Please give further details here (please read guidance note 3) Amplified music for wedding –corporate events and other social activities, live bands-discos-Morris dancers-ethnic dance performance-string quartets. No outdoor amplified music to be played after midnight or before 9am.	Both	<input checked="" type="checkbox"/>
Tue	00:00	24:00			
Wed	00:00	24:00	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	00:00	24:00			
Fri	00:00	24:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	00:00	24:00			
Sun	00:00	24:00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	00:00	24:00	Please give further details here (please read guidance note 3) Amplified music for weddings-corporate events and other social activities. Live bands-discos-Morris dancers-ethnic dance performances-string quartet. No outdoor amplified music is to be played after midnight or before 9am. The Left Bank was built with soundproof windows.	Both	<input checked="" type="checkbox"/>
Tue	00:00	24:00			
Wed	00:00	24:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	00:00	24:00			
Fri	00:00	24:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	00:00	24:00			
Sun	00:00	24:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) No outdoor amplified music to be played after midnight or before 9am.		
Mon	00:00	24:00			
Tue	00:00	24:00			
Wed	00:00	24:00	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	00:00	24:00			
Fri	00:00	24:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	00:00	24:00			
Sun	00:00	24:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3) N/A		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>		
Day	Start	Finish		Outdoors	<input type="checkbox"/>		
Mon	00:00	02:00	Please give further details here (please read guidance note 3)	Both	<input checked="" type="checkbox"/>		
	23:00	00:00					
Tue	00:00	02:00					
	23:00	00:00					
Wed	00:00	02:00		State any seasonal variations for the provision of late night refreshment (please read guidance note 4)			
	23:00	00:00					
Thur	00:00	02:00					
	23:00	00:00					
Fri	00:00	02:00			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
	23:00	00:00					
Sat	00:00	02:00					
	23:00	00:00					
Sun	00:00	02:00					
	23:00	00:00					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	00:00	24:00			
Tue	00:00	24:00			
Wed	00:00	24:00			
Thur	00:00	24:00			
Fri	00:00	24:00			
Sat	00:00	24:00			
Sun	00:00	24:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Gary Nicholas Edwin Waring	
Address Lyde Court Lyde Cross Hereford	
Postcode	HR1 3AE
Personal licence number (if known) PL2306	
Issuing licensing authority (if known) Herefordshire	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).
 N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	00:00	24:00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)</p>
Tue	00:00	24:00	
Wed	00:00	24:00	
Thur	00:00	24:00	
Fri	00:00	24:00	
Sat	00:00	24:00	
Sun	00:00	24:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General- all four licensing objectives (b, c, d, and e)

The Management are committed to complying with all current and future legislation regarding the sale and consumption of alcohol on the premises. Challenge 25 policy will be employed at all times and proof of age cards will be requested as and when required to ascertain true age and identity. CCTV will form an integral part of the premises prevention of crime policy. Registered SIA staff will be employed on a risk assessment basis. Industry best practice will be implemented at all times to support and promote drink awareness policies. Training will be provided for all bar staff in line with National and Local Council requirements. An incident log will be used and readily available for perusal by National and Local enforcement agencies.

b) The prevention of crime and disorder

All events will be subject to scrutiny and SIA door staff will be employed on a risk assessment basis, the numbers employed will be in line with National and Local enforcement agency guide lines. Proof of accreditation of SIA door staff will be requested and copies will be held on file for perusal by the appropriate enforcement agencies. In house staff will be instructed to adopt a passive approach to any incidents that take place and immediately appraise Senior Management whilst at the same time recording the details in a written format. An incident log will be available in a written format to record any crimes reported to the venue, the ejections of patrons, any incidents of disorder, the refusal to sell alcohol to persons under age, any incidents that prevent the continuous recording of CCTV images and any visits by the relevant enforcement authorities. CCTV will be used on a continuous recording format. Cameras will be placed to provide maximum coverage of all areas and artificial lighting will be provided if deemed necessary. Senior members of staff will be trained to download any recorded information if demanded by the local enforcement agencies. The recording equipment will be subject to regular maintenance and the contact details made available to senior members of staff in case of a system failure. All recordings will date and time stamped, numbered and held as demanded by the local enforcement agencies. A visual information sheet will be on display detailing the telephone number to contact in the event of the system failing. All bar staff to be trained to a minimum RIIAB level 1 standard and as appropriate undertake refresher training. Persons attending the premises who appear to be under the influence of drink or drugs will be requested to leave the buildings and surrounding area and their details/incident entered in the log. All areas will be illuminated during darkness hours including any voids in the building structure. So far as is reasonably practicable, and if deemed safe to do , all patrons will be precluded from removing glasses and bottles from the premises.

c) Public safety

All fixed electrical and gas systems will be subject to the mandatory inspection and testing of such equipment as dictated by the Health and Safety Executive and trade associated bodies and signed off by a competent person as fit for purpose. A mandatory first aid box fully compliant with the dictate of the Health and Safety Executive will be available on each floor level and other buildings as appropriate. All existing staff have attended an emergency first aid course and a fire and evacuation course, as new employees join the business they will, at the earliest practical time, attend the same courses. All fixtures and fittings including lifts, internal and external stairwells, fire fighting equipment and so forth will be maintained to ensure their effectiveness. Any special effects requested by our customers will only take place after careful consideration and authorisation by the Herefordshire Council Licensing Department. All services provided for the disabled will be maintained and well sign posted. Signage precluding the use of public lifts at times of fire and evacuation will be on prominent display.

d) The prevention of public nuisance

As soon as practicable after commencement of the Left Bank being open to the general public a noise survey will be conducted and at regular intervals thereafter. Such information recorded shall be available for scrutiny by our neighbours and the local enforcement authorities. At all times a duty of care will be maintained so as to not cause nuisance or offence to our neighbours and members of the general public. All staff members will be instructed to comply with any reasonable requests to reduce noise levels made by the general public or the enforcing authorities by having a Senior Manager investigate the request at once. All doors and windows at the premise will be closed after 2300 hours except for immediate access and egress to and from the premises. On a risk assessment basis door staff will be employed to ensure patrons of the premises under the influence of alcohol and drugs are removed and do not cause harm or offence to other guests and members of the general public. Notices will be displayed at prominent locations in and around the Left Bank complex requesting patrons to respect the needs of our neighbours by being quiet at all times. The parking of vehicles on site will be very restrictive and those drivers will be instructed not to rev engines or slam vehicle doors at any time day or night. The taking of alcoholic drinks off the premises for consumption will not be tolerated nor will the gathering of groups of people outside the premises to the detriment of members of the general public. The storage of food waste will be in rodent and scavenging bird lidded mobile containers. Acoustic glass is fitted in the main building complex.

e) The prevention of children from harm

No adult entertainment will take place at the Left Bank premises. The premises shall operate a Challenge 25 policy at all times. Proof of age and identity cards will form an integral part of the Left Bank policy of preventing persons underage obtaining alcoholic beverages. Any known or persistent offenders details will be entered in the incident log and barred from entry to the premises at all times, this information will be easily retrievable for perusal by the local enforcement authorities. When child related events take place [proms for example] the organisers will be held responsible for ensuring suitable and sufficient numbers of adult supervision and security personnel are appointed at all times. Suitable and sufficient numbers of baby chairs will be provided as will the provision of baby changing facilities. Any parents deemed to be under the influence of alcohol or drugs whilst accompanied by children will be requested to vacate the premises, if deemed serious enough the local enforcement authorities will be consulted for advise and or action. Challenge 25 and drink awareness poster will be on prominent display at all times and clearly visible.

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Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. *
- I have enclosed the plan of the premises. *
- I have sent copies of this application and the plan to responsible authorities and others where applicable. *
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. *
- I understand that I must now advertise my application. *
- I understand that if I do not comply with the above requirements my application will be rejected. *

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	Gary Wan	
Date	24.8.2014	*
Capacity	OWNER.	*

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

LEFT BANK HEREFORD POINTS ADDRESSED

SALE AND CONSUMPTION OF ALCOHOL:

It is requested that a license be granted for the sale and consumption of alcohol in all areas of the premises as shown on the drawing LB/ALCOHOL/SAL/CON, this includes all floor levels in all buildings and outside areas. This request is made to enable flexibility to meet the demands of individuals, corporate businesses and local dignitary activities, weddings, social activities performance of art and charitable events.

NOISE:

As soon as events commence noise surveys will be conducted, recorded and made easily retrievable for scrutiny by the local enforcement authorities. Left Bank policy is that it will ensure a duty of care to its neighbours and members of the general public at all times. Amplified music outdoors will not be played between 24:00 hrs and 09:00 hrs on any day of the week.

CCTV RECORDINGS:

A fully integrated system will be installed with cameras positioned in strategic locations and suitable and sufficient artificial lighting to give evidential quality images. The system will be fully maintained and responsible members of staff will be trained to download footage as demanded by the local enforcement authorities. Recordings will be date and time stamped and held for the obligatory twenty [20] days. A senior member of staff will be made responsible for informing the police in the event of a technical failure of the equipment.

VEHICULAR ACTIVITY:

Parking within the Left Bank complex will be very restrictive therefore noise emanating from car engines and car doors being closed late at night will not present a nuisance to neighbours and members of the general public. Car parking restrictions and parking locations will be communicated to persons attending the Left Bank complex. Parking for blue badge holders will be provided as will spaces for local dignitaries [registrars for example]. Left Bank will avidly pursue a policy of encouraging persons visiting the premises to use public transport, mini buses, taxis and so forth. A drop off point will be sign posted for such modes of transport.

ARTIFICIAL LIGHTING:

So far as is reasonably practicable lights emanating from within the building will be precluded by use of curtains after midnight.

SIGNAGE:

The left bank will commence the installation of signage at the very earliest time practicable. Such signs will include fire and emergency evacuation procedures, non use of lifts during such times, location of fire exits, public conveniences, challenge 25, drink awareness and so forth.

EMERGENCY EQUIPMENT:

Fire extinguishers and break glass call points will be installed at all emergency exits. The existing fully integrated fire alarm system is subject to a thorough inspection, testing and sign off as suitable for use at the present time and will be subject to mandatory inspections. All such equipment will be checked and tested in line with best practice on a regular basis.

At the time of submission of this application the fire alarm system is undergoing a full rewiring and installation of additional smoke and heat sensors.

**CONSENT OF INDIVIDUAL TO BEING SPECIFIED
AS PREMISES SUPERVISOR**

I Gary Nicholas Edwin Waring

of Lyde Court
 Lyde Cross
 Hereford
 Herefordshire
 HR1 3AE

Hereby confirm that I give my consent to be specified as the designated premises supervisor for a new application in relation to the application concerning the supply of alcohol at the premises known as;

Left Bank
Hereford
HR4 9DG

I also confirm that I hold a personal licence, details of which are set out as below:-

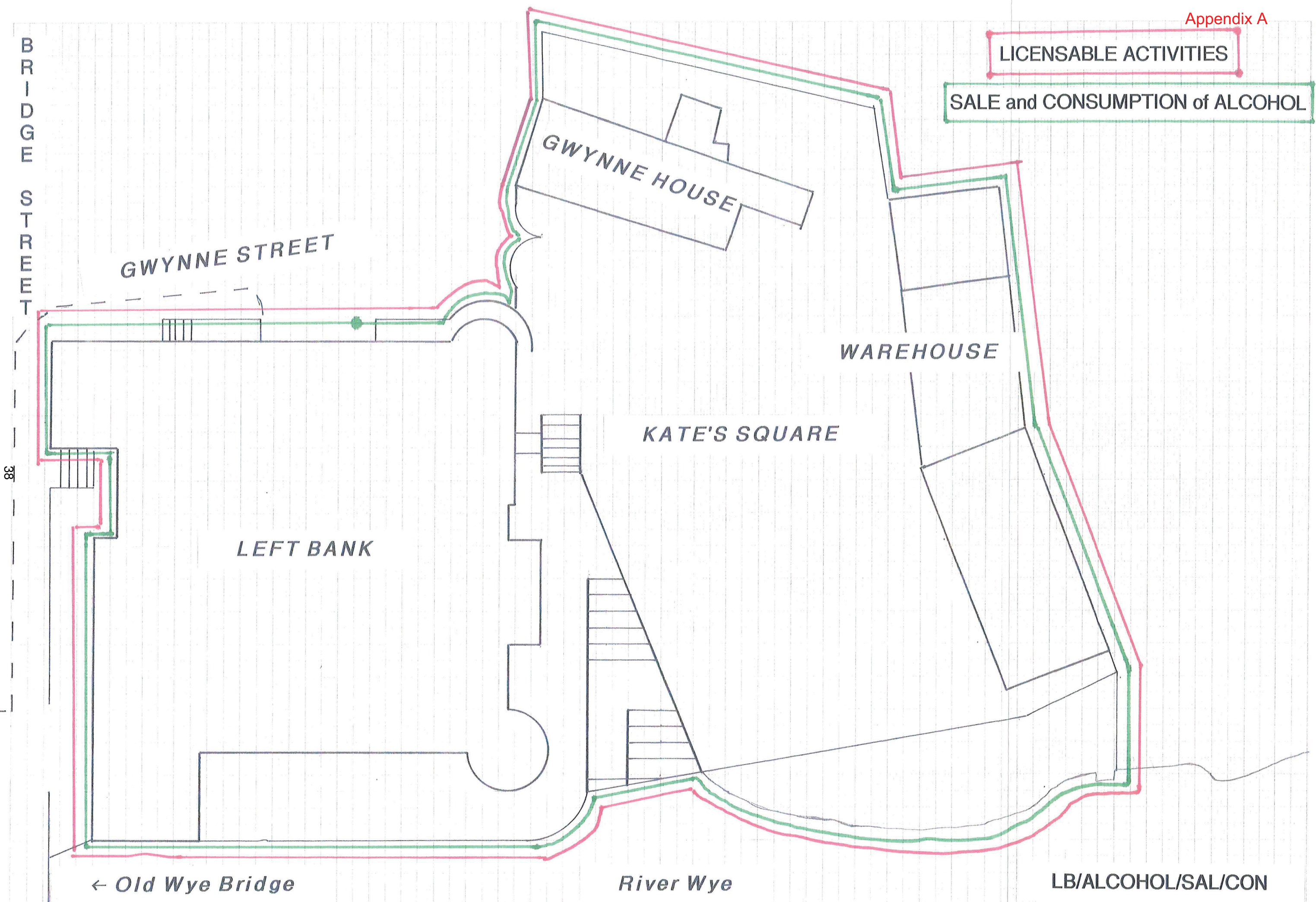
Personal Licence PL2306
Dated 26th July 2013
Under the name of; Gary Nicholas Edwin Waring
Issued by Herefordshire Council

Signed Gary Waring *

Dated 24.8.2014 *

KEY TO SYMBOLS

• 	Break Glass
• 	Fire Extinguisher
• 	Running Man Signs
• 	Zone Control Panel
• 	Smoke/Heat Sensors
• 	Fire Blanket
• 	Licensable Activities
• 	Sale/Consumption of Alcohol



LICENSABLE ACTIVITIES

SALE and CONSUMPTION of ALCOHOL

BRIDGE STREET

Gwynne Street

Gwynne House

Warehouse

Kate's Square

Left Bank




38

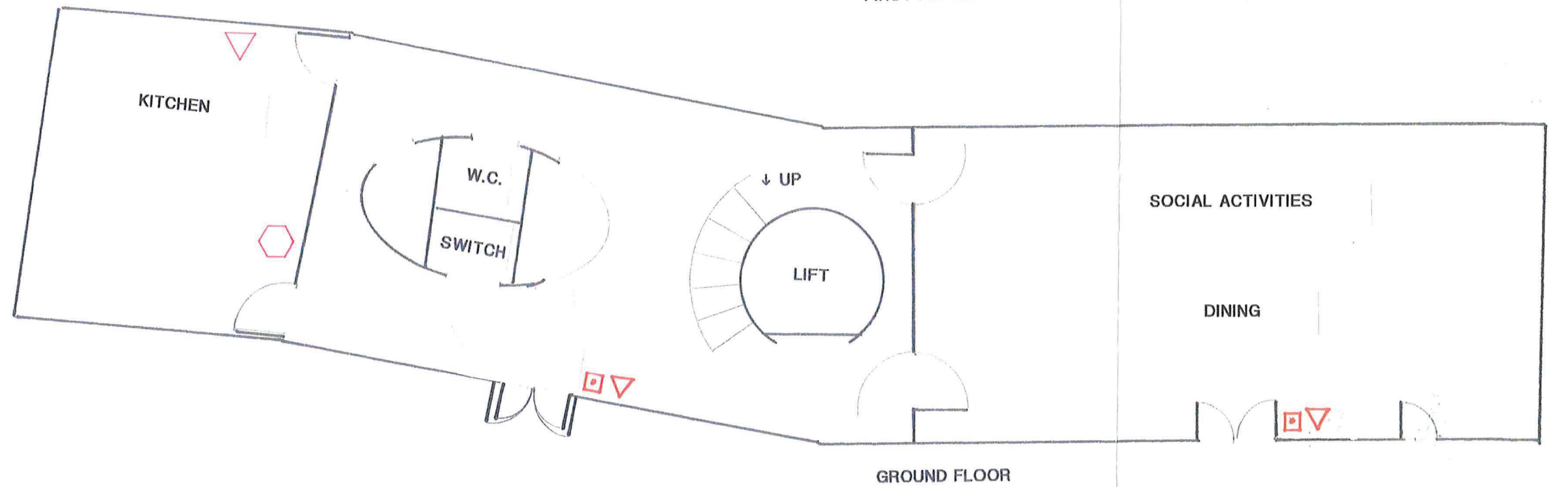
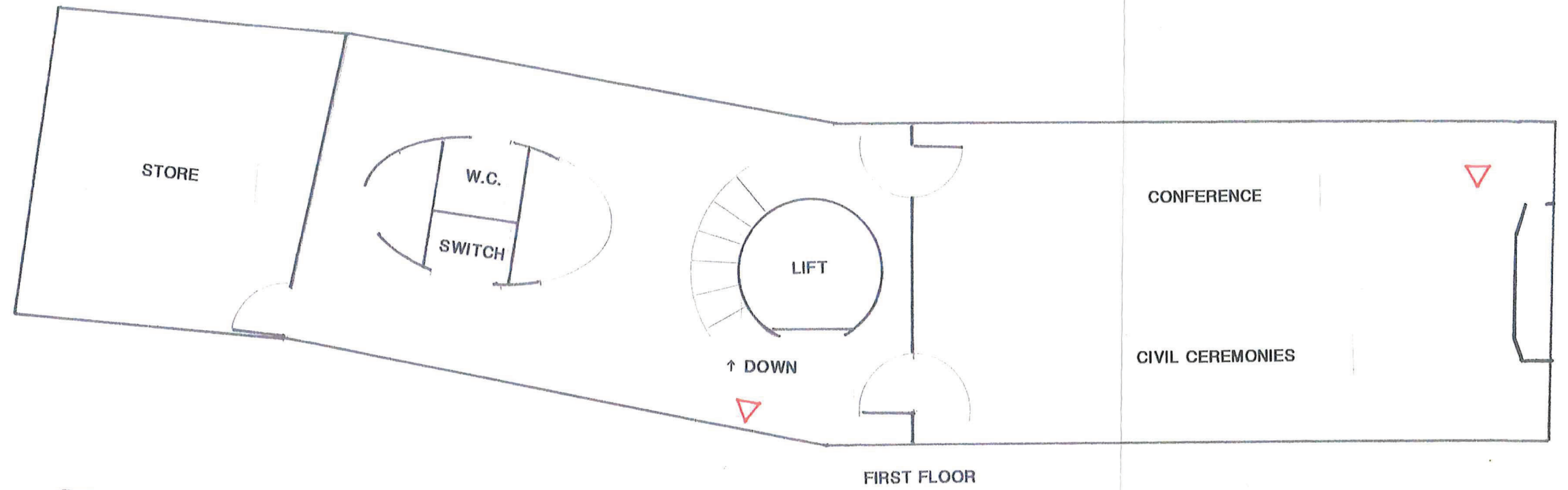
← Old Wye Bridge

River Wye

LB/ALCOHOL/SAL/CON

LEFT BANK WAREHOUSE

- BREAK GLASS 
- EXTINGUISHER 
- FIRE BLANKET 



LB/WH/BLOCK

LEFT BANK

GROUND FLOOR

BASEMENT

GWYNNE STREET

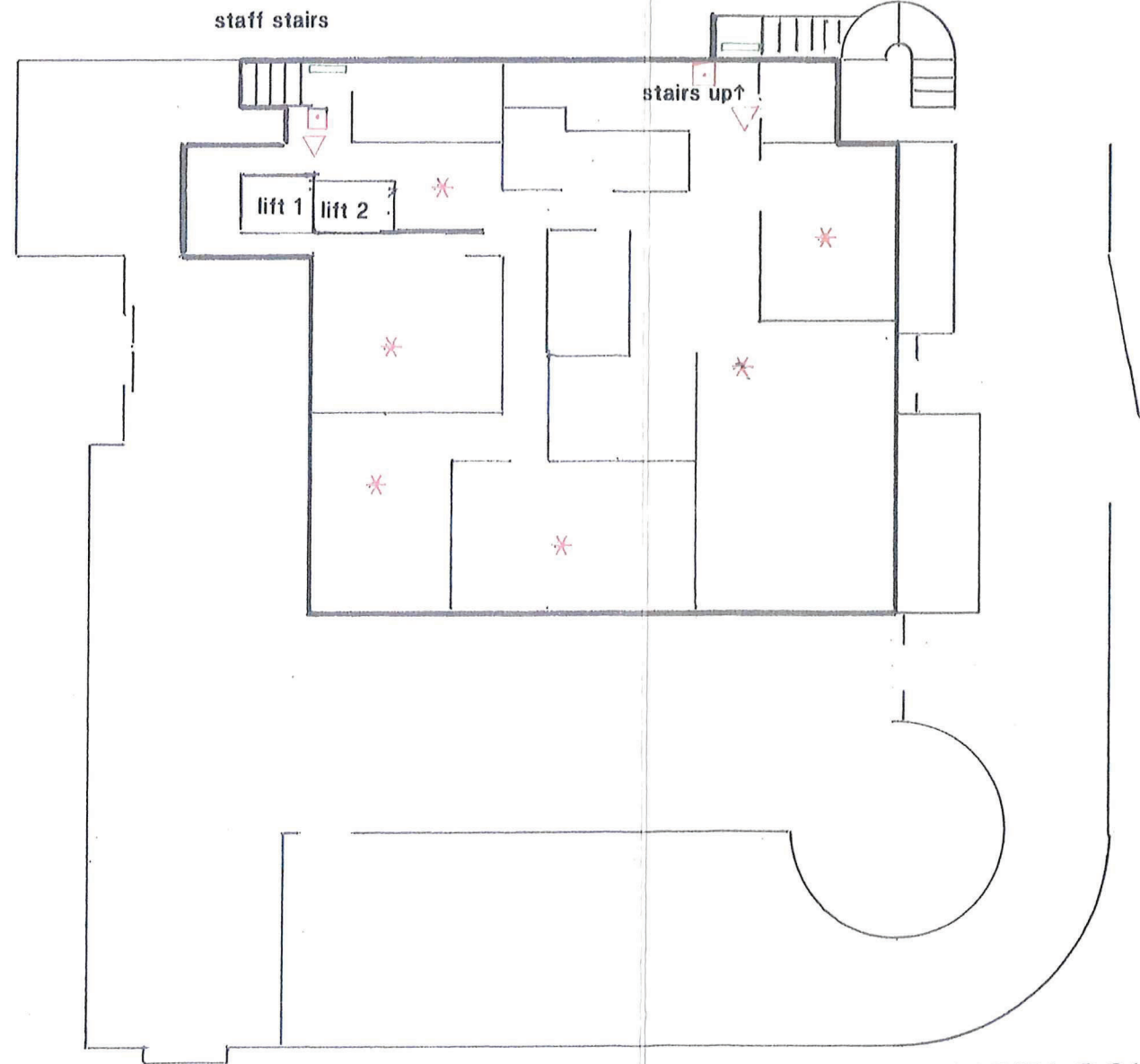
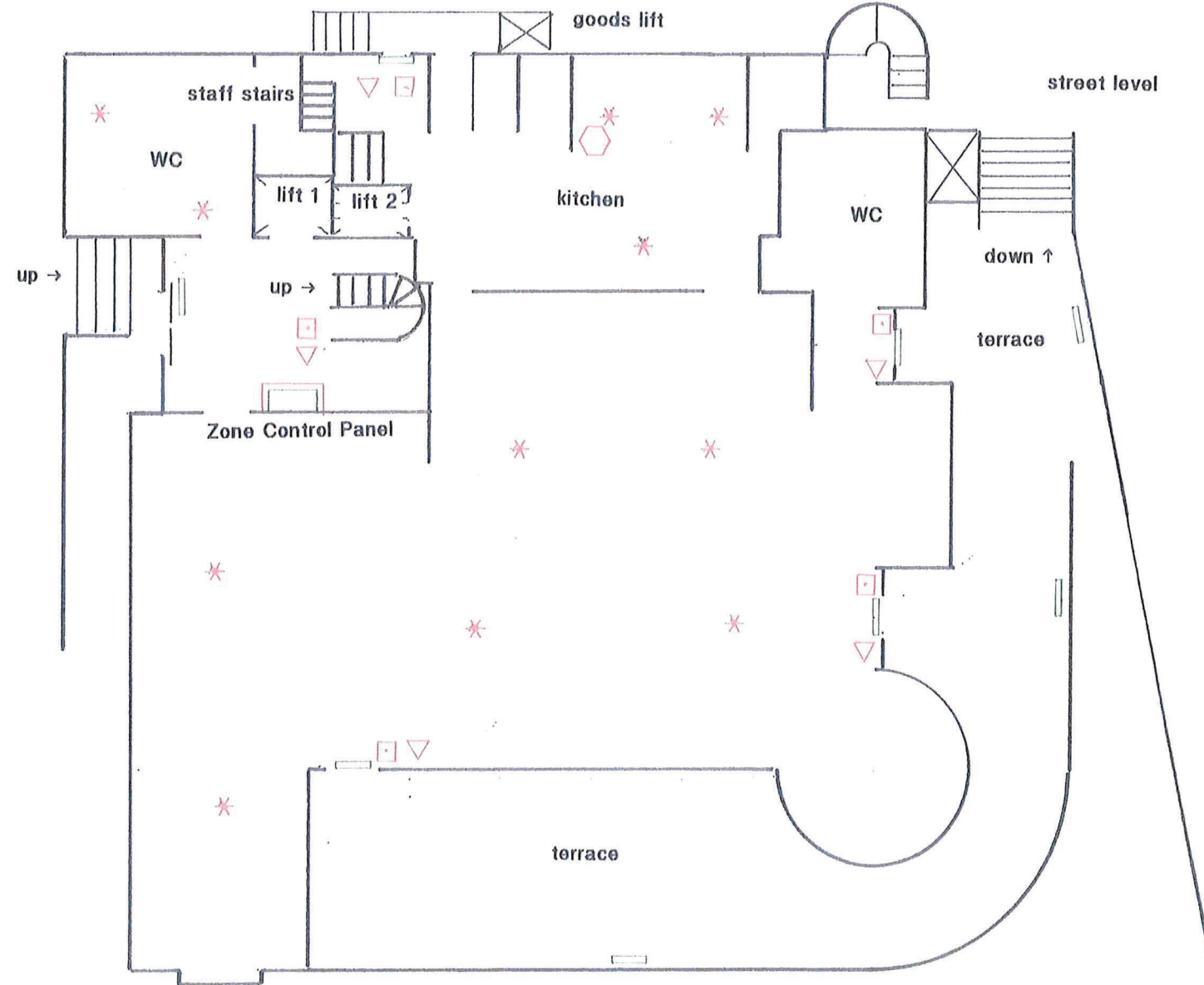
EXTERNAL FIRE↓ESCAPE

street level

staff stairs

stairs up↑

40



RIVER WYE

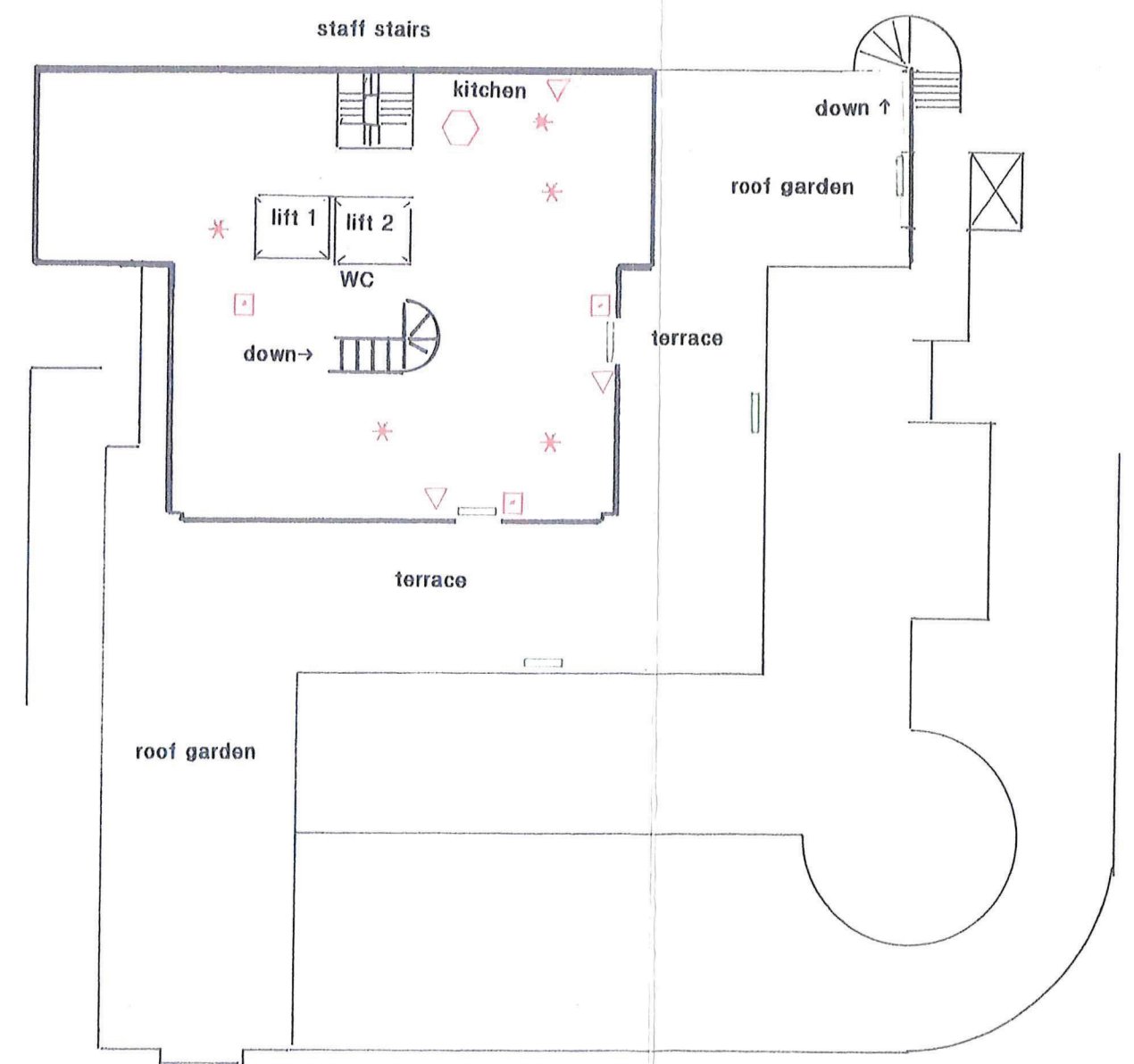
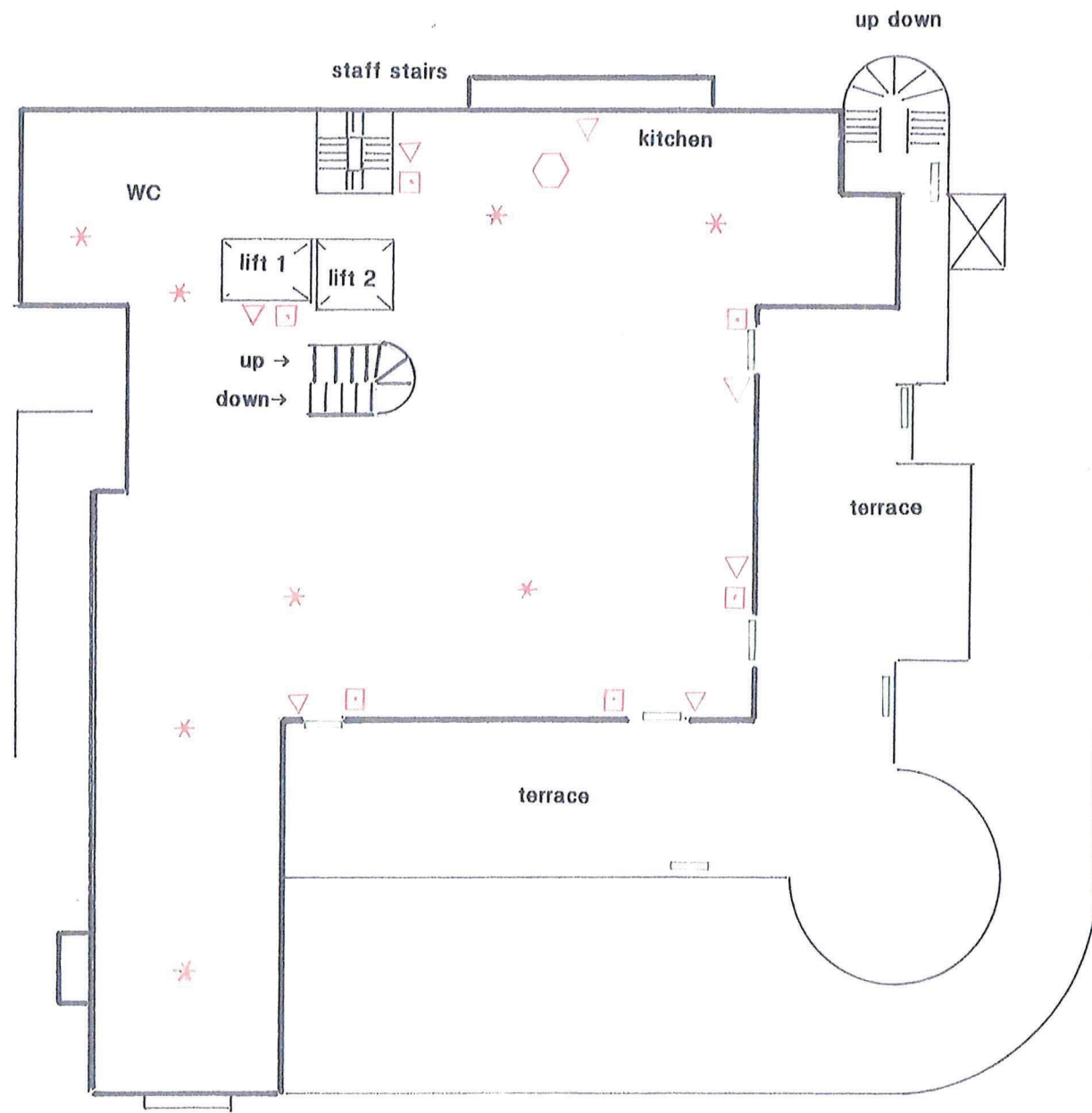
LB/GROUND-BASEMENT/BLOCK

LEFT BANK

FIRST FLOOR

SECOND FLOOR

41



RIVER WYE

LB/FIRST-SECOND FLOORS/BLOCK

From: Mooney,James [james.mooney@westmercia.pnn.police.uk]

Sent: 08 September 2014 13:10

To: Licensing

Cc: Semper,Nick

Subject: Left Bank, Bridge Street, Hereford

NOT PROTECTIVELY MARKED

West Mercia Police are in receipt of an application for a new premises licence for a venue known as the **Left Bank, Bridge Street, Hereford**. The application is for the licensable activities of the sale/supply of alcohol, regulated entertainment and late night refreshment.

The application seeks to specify the designated premises supervisor as Gary Nicholas Edwin Waring.

West Mercia Police do not object to this application in principle, but would seek to modify the hours applied for in the application and to make representations to promote the licensing objectives.

The applicant has made submissions to promote the licensing objectives, however some are not relevant and most are written in a manner that makes them unachievable and unenforceable.

The venue is within the Hereford city centre, its location is within a residential area which has a number of anti social and low level nuisance issues reported. There are other licensed premises nearby and there are recorded incidents concerning them with regards to noise nuisance from activities within their licensed area.

West Mercia Police have noted that the application is for 24 hours a day - all days of the year. The venue is not hotel or guest house and as such the hours requested are inappropriate for the venue and its use. The view of West Mercia Police is that the requested hours for licensable activities should be reduced to the following -

Sunday to Thursday - 0800hrs to 2400hrs

Friday and Saturday - 0800hrs to 0300hrs

It is noted that there are no seasonal variations requested on the application so therefore West Mercia Police are not able to put forward suggestions to assist the applicant.

In order to make representations West Mercia Police have considered the location, its suggested activities and the overall environmental impact the venue has on its neighbours. The following representations are made to promote the licensing objectives and are proportionate, achievable and enforceable.

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order, be correctly time and date stamped , recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format EITHER DISC or VHS to the Police, an authorised Herefordshire Trading Standards Officer or the Local Authority on demand.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' immediately.

2. The DPS will employ SIA doorstaff at times when risk assessment dictates door supervision to be necessary.
3. The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors, their badge numbers and shall be signed by the door supervisors as they commence and conclude duty. The register shall be made available on demand for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), or the Police or an authorised officer of the SIA.
4. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service
5. All bar staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Trading Standards. (All existing staff shall be trained within one month of the date that this condition appears on this licence. All new staff shall be trained within one month of taking up employed. All staff shall be re-trained twelve monthly thereafter. Training records shall be kept on the premises which shall show the name of the training course attended, the date of the training, the name of the person undertaking the training and shall be produced to the police, an authorised Herefordshire Trading Standards Officer or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) on demand.
6. Noise or vibration shall not emanate from the premises so as to cause a nuisance.
7. The Premises Licence Holder or DPS or the responsible person must immediately comply with any request to adjust noise levels/ frequency spectra made

by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police

8. 'Noise' from the premises must not be 'audible or discernable' within any occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In this conditions; 'Noise' - is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. Audible or discernable' - is defined as 'noise' which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed premises'.
9. External areas of the premises shall not be used for licensable activities after 2400hrs (midnight) Sunday through to Thursday and after 0100hrs on Friday and Saturdays
10. No amplified music will not take place in external areas on all days after 2400hrs (midnight)
11. No person under the age of 18 shall be permitted on the premises unless accompanied by a person over the age of 18 years
12. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.
13. No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).
14. No person under the age of 18 years shall be permitted to be on the premises other than a member of staff employed at the premises or a child of the premises licence holder or DPS.
15. No person under the age of 18 years shall be permitted to be on the premises after 2200hrs hour other than a member of staff employed at the premises or a child of the premises licence holder or DPS

These are the minimum conditions West Mercia Police would wish to see applied to any premises licence granted to this location

Regards

Jim Mooney (on behalf of Insp 0795 Semper)
Licensing and Harm Reduction Coordinator
Policing Unit - Herefordshire
West Mercia Police
DDI 01432 347102
Switchboard '101' x 4702 james.mooney@westmercia.pnn.police.uk

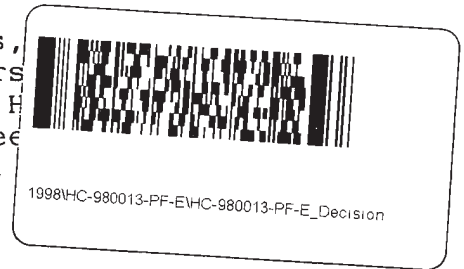
Planning permission

Name and address of applicant

Eign Enterprises Limited,

Name and address of agent (if any)

Beaumonts,
Solicitors
Beaumont House
Offa Street
Hereford,
HR1 2LU.



Part I - Particulars of application

Date of application:

23rd January 1998

Application no.

HC/980013/PF/E

Particulars and location of development:

Variation of Conditions 11 and 15 of planning permission HC/970215/PF/E dated 2nd December 1997 (new restaurant development) situate at 19-22 Bridge Street, Hereford

Part II - Particulars of decision

The Hereford City Council

hereby give notice in pursuance of the provisions of the Town and Country Planning Act 1990 that permission has been granted for the carrying out of the development referred to in Part I hereof in accordance with the application and plans submitted subject to the following conditions:

1. The development must be begun not later than the expiration of **five years** beginning with the date of this permission.
2. The development hereby permitted shall be carried out strictly in accordance with the submitted plans, sections, and elevations as amended by Drawing No. 3590.69 and there shall be no departure therefrom except with the prior approval in writing of the Local Planning Authority.
3. Notwithstanding the details indicated on the deposited drawings full details and samples of materials to be used for the steps and platforms on the southern elevation - river frontage shall be submitted to and approved by the Local Planning Authority in writing prior to works on this element commencing. Development shall be carried out in accordance with the approved details.

Cont'd.

The reasons for the conditions are:

1. Required to be imposed pursuant to Section 91 (1) (a) of the Town and Country Planning Act 1990 and so that the Local Planning Authority may review the development having regard to the provisions of the development plan and to any other material considerations.

Date 30th March 1998

Town Hall,
Hereford

Cont'd.
[Signature]
Director of Planning

YOUR ATTENTION IS DRAWN TO THE NOTES OVERLEAF

Note: This permission refers only to that required under the Town and Country Planning Acts and does not include any consent or approval under any other enactment.

4. Notwithstanding the details indicated on the deposited drawings a full engineering specification and construction details for the section of existing river wall to be removed and rebuilt and any proposed new wall or alterations to the existing wall shall be submitted to and approved by the Local Planning Authority in writing before the main contract for the new building is commenced. The development shall be carried out in accordance with the approved details.
5. Notwithstanding the details indicated on the deposited drawings details and samples of the facing materials to be used in the reconstructed element of the river wall shall be submitted to and approved by the Local Planning Authority in writing before that element of the scheme is commenced.
6. Notwithstanding the details indicated on the deposited drawings details and samples of all facing materials to be used in the development shall be submitted to and approved by the Local Planning Authority before the development is commenced. The development shall be carried out in accordance with the approved details.
7. Prior to the commencement of any landscaping works a scheme detailing full details of both hard and soft landscape works shall be submitted to and approved in writing by the Local Planning Authority and the works shall be carried out in accordance with the approved scheme. These details shall include proposed finish level; means of enclosure; car parking layout; other vehicle and pedestrian access and circulation areas; hard surfacing materials; minor artefacts and structures (e.g. furniture, refuse or other storage units, signs, lighting etc.); proposed and existing functional services above and below ground (e.g. drainage, power, communications - cables/pipe lines etc. indicating lines, manholes, supports etc.); retention of historic landscape features and proposed restoration, where relevant.

Cont'd.

NOTES:

By virtue of Section 18 (Access for Fire Brigade) of the Hereford City Council Act 1985 where plans for the erection or extension of a building are deposited with the Council in accordance with building regulations, the Authority must reject them unless, after consultation with the Fire Authority, they are satisfied that there will be adequate means of access for the Fire Brigade to the building or extension and that the proposals will not render inadequate means of access to neighbouring buildings. Adequacy or inadequacy of means of access relates to its use for fire-fighting purposes by members of one or more Fire Brigades and their appliances. Section 16(6) and (7) of the Building Act 1984 (which relates to the passing or rejection of plans) and Section 3(2) and (6) of that Act (removal or alteration of offending work) are incorporated with the local provision. There is a right of appeal to a Magistrates Court by a person aggrieved by the Council rejecting plans under Section 18 of the Local Act.

If the applicant is aggrieved by the decision of the local planning authority to refuse permission or approval for the proposed development, or to grant permission or approval subject to conditions, he may appeal to the Secretary of State for the Environment in accordance with Section 78 of the Town and Country Planning Act 1990 within six months of the date of this notice. (Appeals must be made on a form which is obtainable from the Department of the Environment, Tollgate House, Moulton Street, Bristol BS2 9DJ). The Secretary of State has power to allow a longer period for the giving of a notice of appeal, but he will not normally be prepared to exercise this power unless there are special circumstances which excuse the delay in giving notice of appeal. The Secretary of State is not required to entertain an appeal if it appears to him that permission for the proposed development could not have been granted by the local planning authority or could not have been so granted otherwise than subject to the conditions imposed by them, having regard to the statutory requirements, to the provisions of the development order, and to any directions given under the order. He does not in practice refuse to entertain appeals solely because the decision of the local planning authority was based on a direction given by him.

If permission to develop land is refused or granted subject to conditions, whether by the local planning authority or by the Secretary of State for the Environment, and the owner of the land claims that the land has become incapable of reasonably beneficial use in its existing state and cannot be rendered capable of reasonably beneficial use by carrying out of any development which has been or would be permitted, he may serve on the Council of the district in which the land is situated a purchase notice requiring that Council to purchase his interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990.

In certain circumstances, a claim may be made against the local planning authority for compensation, where permission is refused or granted subject to conditions by the Secretary of State on appeal or on a reference of the application to him. The circumstances in which such compensation is payable are set out in section 114 of the Town and Country Planning Act 1990.

Where applicable, attention is drawn to the requirements of the Chronically Sick and Disabled Persons Act 1970 as amended. This relates to buildings of the following descriptions: (a) Building or premises to which the public are to be admitted, whether on payment or otherwise. (b) Office premises, shop premises and railway premises to which the Offices, Shops and Railway Premises Act 1963 applies, being premises in which persons are employed to work or premises deemed to be such premises for the purpose of that Act or factories as defined by Section 175 of the Factories Act 1961. (c) Buildings intended for the purposes of a university, university college or college or of a school or hall of a university, or of a school within the meaning of the Education Act 1944, a teacher training college maintained by a local education authority in England or Wales or any other institution providing further education pursuant to a scheme under Section 42 of the Act.

CONDITIONS CONTINUED ATTACHED TO PLANNING PERMISSION CODE NO.
HC/980013/PF/E DATED 30TH MARCH 1998

8. All hard and soft landscape works shall be carried out in accordance with the approved details. The work shall be carried out prior to the occupation of any part of the development or in accordance with the programme agreed by the Local Planning Authority.
9. Details of external lighting shall be submitted to and approved in writing by the Local Planning Authority before the building is occupied. Development shall be carried out in accordance with the approved details.
10. Prior to the commencement of the development a noise attenuation scheme for plant and machinery such as ventilation systems shall be submitted for the approval of the Local Planning Authority. The occupation of the building shall not commence until the approved scheme has been completed.
11. A noise limitation device shall be installed on the ground, first and second floors within the building. Details of the noise limitation devices and their settings shall be submitted to and approved in writing by the Local Planning Authority. The approved noise limitation devices shall be operated in connection with the use of any amplified music or any amplified equipment to the satisfaction of the Local Planning Authority. There shall be no amplified music or any amplified entertainment on any of the terraces or balconies within the application site. The occupation of the building shall not commence until the approved scheme has been completed to the satisfaction of the Local Planning Authority.
12. Peak surface run-off to existing combined public sewer shall be limited to the capacity of the existing drainage outlet servicing the site.
13. Notwithstanding the details indicated on the deposited drawings full design details and samples of the balcony railings and glazed areas on the northern elevation - Gwynne Street and proposed entrance canopy on the western elevation - Bridge Street shall be submitted to and approved in writing by the Local Planning Authority before that element of the scheme is commenced. The development shall be carried out in accordance with the approved scheme.
14. No works shall commence on site until full details to protect the Site of Special Scientific Interest adjoining the southern boundary have been submitted to and approved in writing by the Local Planning Authority. The development shall be carried out in accordance with the approved details.

Cont'd.



Date: 30th March 1998

Director of Planning

15. The use hereby permitted shall not be open to customers outside the following hours:
- i) Ground floor 0800 to 0030 Monday to Saturday
0800 to 2330 Sundays.
 - ii) First and second floors 0800 to 0100 Monday to Thursday
0800 to 0200 Friday to Saturday
0800 to midnight Sundays.
16. The building shall be sound-proofed to an acceptable level and the details of materials and methods of sound-proofing shall be submitted for the approval of the Local Planning Authority before the development is commenced and the work shall be carried out to the satisfaction of the Local Planning Authority before the building is brought into use.
17. Notwithstanding the provisions of Class A3 of the Town and Country Planning (Use Classes) Order 1987 the premises shall only be used for the sale of food and drink for consumption on the premises and there shall be no sale of hot food for consumption off the premises.
18. A scheme for the control and suppression of odours shall be submitted to and approved by the Local Planning Authority in writing. The approved scheme shall be completed to the satisfaction of the Local Planning Authority before the premises are open for trading.
19. No development shall take place until the applicant has secured the implementation of a programme of archaeological work and Scheduled Ancient Monument Protection in accordance with a written scheme for investigation which has been submitted by the applicant and approved in writing by the Local Planning Authority. The development shall only take place in accordance with the detailed scheme pursuant to this condition. The archaeological works shall be carried out by a suitably qualified investigating body acceptable to the Local Planning Authority.
20. No work on site shall take place until a detailed design and method statement for the foundation design and all new groundworks has been submitted to and approved in writing by the Local Planning Authority. The development hereby approved shall only take place in accordance with the detailed scheme approved pursuant to this condition.
21. No development shall take place until the applicant has made arrangements for an archaeological "watching brief" to monitor development groundworks and to record any archaeological evidence revealed. These arrangements are to be submitted to and approved in writing by the Local Planning Authority, in accordance with the "watching brief" proposals agreed pursuant to this condition and shall be carried out by a suitably qualified investigating body acceptable to the Local Planning Authority.
22. Developer to install suitable drainage arrangements to accommodate the outfall constraint that will exist within the public sewerage system in surcharge conditions. Details of which shall be submitted to and approved in writing by the Local Planning Authority before the development is commenced.

Cont'd.

Appendix C(i)

REASONS CONTINUED ATTACHED TO PLANNING PERMISSION CODE NO.
HC/980013/PF/E DATED 30TH MARCH 1998

2. To ensure that the development is carried out in accordance with the approved plans and that it shall be consistent with the general character and amenities of the area.
3. In the interests of amenity and in order to preserve the harmony of the building with its surroundings.
4. The river wall forms an integral part of the visual environment within this part of the Conservation Area and Site of Special Scientific Interest and this condition is imposed to preserve the environment of acknowledged importance. The proposal will also involve works within the river channel and this condition is also considered necessary to fully assess any impact on river flows.
5. To ensure that the character and appearance of this important feature within the Conservation Area is retained in the interest of amenity.
6. In the interests of amenity and in order to preserve the harmony of the building with its surroundings.
- 7.&8. To ensure a satisfactory and well planned development and to preserve and enhance the quality of the environment.
9. In the interests of amenity and to maintain the quality of the environment.
10. In order to protect the amenities of occupiers of nearby dwellings and to maintain the quality of the environment.
11. In order to protect the amenities of occupiers of nearby dwellings and to maintain the quality of the environment.
12. To mitigate the risk of increased combined sewerage flooding/overflow.
13. To ensure a satisfactory and well planned development and to preserve and enhance the quality of the environment having regard to its location within the Conservation Area.
14. To ensure that the Site of Special Scientific Interest is protected during construction having regard to its designation and the quality of the environment.
15. In order to minimise the impact of the use on the amenities of occupiers of nearby dwellings.
16. In order to protect the amenities of occupiers of nearby dwellings and to maintain the quality of the environment.

Cont'd.

PE
Date: 30th March 1998


Director of Planning

REASONS CONTINUED

17. In order to minimise the impact of the use on the amenities of the area and to enable the Local Planning Authority to consider any future proposal for a change of use within the same Use Class, having regard to the provisions of the development plan and other material considerations.
18. In order to minimise the impact of the use on the amenities of the area and to maintain the quality of the environment.
19. Important archaeological remains may exist on this site. Accordingly the Planning Authority wishes to secure the provision of archaeological investigation and the subsequent recording of the remains and Scheduled Ancient Monument protection prior to the development, in accordance with the guidance and model condition set out in PPG16.
20. Where the Local Planning Authority wishes to secure, as a reserved matter, the agreement of detailed foundation and groundwork design, including a method statement that will minimise damage to the archaeological resource.
21. Important archaeological remains may exist on this site. The Local Planning Authority wishes to ensure that an "archaeological watching brief" is carried out during the development's groundworks so that archaeological remains not protected by other measures are investigated and recorded.
22. To prevent internal flooding to the development.

INFORMATIVE NOTES

1. The applicant's attention is drawn to the Section 106 Agreement which has obligations additional to the conditions attached to this Decision Notice which must also be complied with within the terms set out within that agreement.
2. This planning permission does not imply any rights of entry to any adjoining property nor does it imply that the development may extend into or project over or under any adjoining boundary.
3. This permission does not authorise the display of any advertisements on the site (including any shown on the plans accompanying the application) separate application for which should be made to the Local Planning Authority in accordance with the Town and Country Planning (Control of Advertisements) Regulations 1992.
4. The site is a Scheduled Ancient Monument and the applicant is reminded that it is an offence under Section 2 of the Ancient Monuments and Archaeological Areas Act 1979 to execute or permit to be executed any works resulting in the demolition or destruction of or any damage to a scheduled monument. No work should be commenced therefore until Scheduled Monuments Consent has been obtained from the Department of National Heritage. Application should be made to the Department of National Heritage, 2/4 Cockspur Street, London, SW1Y 4DA.

Cont'd.

INFORMATIVE NOTES CONTINUED ATTACHED TO PLANNING PERMISSION CODE NO.
HC/980013/PF/E DATED 30TH MARCH 1998

5. The site is within an area of archaeological importance designated under the Ancient Monuments and Archaeological Areas Act 1979. The effects of the designation are that notice is required of any proposed operations which will disturb the ground. An operations notice should be completed and served on Hereford City Council prior to the commencement of any such operations.
6. Site liable to flood from river flows. Developer to confirm mechanism of flooding which may include public sewerage system (i.e. flood water gains entry into public sewerage network). Vets subject to flooding at river levels circa 16 feet above NSL.
7. Provision should be made within the curtilage of the site for all the storage of waste arising in a secure screened compound accessible to Gwynne Street.
8. Copies of letters from Environment Agency dated 23rd June and 15th August 1997 are attached for information purposes.
9. The development of this site is likely to damage archaeological remains. The applicant should therefore submit detailed proposals in the form of an archaeological project design. This design should be in accordance with the appropriate County, IFA and English Heritage guidelines. (See Condition No. 19).
10. The Local Planning Authority wish to ensure that archaeological remains on site are preserved in situ. The detailed proposals should include appropriate drawings, notes and method statements showing how the objectives of in situ preservation is to be achieved. Particular attention should be paid to the design of the foundations and new groundworks including any piling. You are advised to contact the relevant Planning Department Case Officers and the County Archaeological Advisors to discuss the submission of details required to discharge this condition. You are also advised to contact the Divisional Director (Building Control) to ensure that all Building Control Regulations are met. (See Condition No. 20).
11. The Local Planning Authority wishes to ensure that adequate arrangements are made to allow an archaeological "watching brief" to take place during all new foundations, below-ground works and excavation phases of the development. The purpose of the watching brief is to ensure that any agreed design measures to preserve the archaeological remains in situ are correctly implemented on site and allow investigation and recording of any archaeological evidence that might be revealed in areas not covered by preservation measures. (See Condition No. 21).



Date: 30th March 1998

Director of Planning



Representation made by the Local Authority

I am an officer authorised under the Licensing Act 2003.

I refer to the application made for a new premises licence in respect of the 'Left Bank, Hereford, HR4 9DG'.

The application requests the following licensable activities during the hours shown:

All days of the week 9 am to midnight:

- Plays (Indoors & Outdoors)
- Films (Indoors)
- Live music (Outdoors)
- Recorded music (Outdoors)
- Dance (Outdoors)

All days Late night refreshment 2300 to 0200 indoor and outdoor

All days - 24 hours

- Alcohol
- Recorded music (indoors)
- Life Music (Indoors)
- Dance (Indoors)

The Licensing Authority must **object** to the licence as applied for.

It is disappointing that the applicant appears to have failed to consider the Authority's Policy which would have directed them to the 'Model Pool of Conditions' and ensured that suitably worded conditions were offered.

Furthermore the guidance under Section 182 of the Act states:

- 8.34 Applicants are, in particular, expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives that they understand:
- the layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may congregate;
 - any risk posed to the local area by the applicants' proposed licensable activities; and
 - any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.
- 8.35 Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact policy), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.
- 8.36 It is expected that enquiries about the locality will assist applicants when determining the steps that are appropriate for the promotion of the licensing objectives.

The authority is already aware of a licensed premises within close proximity to these premises which is already subject to noise complaints.

There are a considerable number of residential premises within the area of the premises to which this application relates. The applicant has given no consideration to the hours applied for in relation to the impact on local residents.

I am aware that the premises have planning restrictions placed upon it in relation to hours and also use of the outside areas.

The hours in relation to the premises are as follows:

Ground Floor

0800 to 0030 Monday to Saturday

0800 to 2330 Sundays

First and Second Floors

0800 to 0100 Monday to Thursday

0800 to 0200 Friday and Saturday

0800 to midnight Sundays

In addition to this a condition states that there shall be no amplified music or amplified entertainment on any of the terraces or balconies.

It is noted that these conditions were imposed to protect the amenities of occupiers of nearby dwellings.

Whilst this application is made under the Licensing Act and is not a re-run of the planning permission, as the Licensing Authority we believe that the hours shown within the planning application are both reasonable and proportionate. The hours shown will help promote the licensing objective of the prevention of public nuisance.

The Licensing Authority would be willing to withdraw its representation if the applicant was willing to agree with the following conditions on the licence:

1. Hours of operation for all licensable activities shall be:
 - Ground Floor
 - 0800 to 0030 Monday to Saturday
 - 0800 to 2330 Sundays
 - First and Second Floors
 - 0800 to 0100 Monday to Thursday
 - 0800 to 0200 Friday and Saturday
 - 0800 to midnight Sundays

2. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition. Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs. A monitor shall be mounted on the wall at the premises where it is clearly visible to all members of the public. The monitor shall show the live CCTV footage being recorded. Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand. The Premises Licence Holder must ensure at all times the DPS or appointed member of staff is capable and competent at downloading any CCTV footage onto recordable media which shall be handed to the Police/Local Authority on demand. In the event of technical failure of

the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number **101** immediately.

3. The DPS will employ SIA door staff at times when risk assessment dictates door supervision to be necessary. The risk assessment for each event shall be recorded in writing, kept at the premises and made available on demand for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), or the Police or an authorised officer of the SIA.
4. The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors, their badge numbers and shall be signed by the door supervisors as they commence and conclude duty. The register shall be made available on demand for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), or the Police or an authorised officer of the SIA.
5. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date of incident. It will be made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service
6. All bar staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Trading Standards. (All existing staff shall be trained within one month of the date that this condition appears on this licence. All new staff shall be trained within one month of taking up employment. All staff shall be re-trained twelve months thereafter. Training records shall be kept on the premises which shall show the name of the training course attended, the date of the training, the name of the person undertaking the training and shall be produced to the police, an authorised Herefordshire Trading Standards Officer or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) on demand.
7. Noise or vibration shall not emanate from the premises so as to cause a nuisance.
8. The Premises Licence Holder or DPS or the responsible person must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police
9. 'Noise' from the premises must not be 'audible or discernible' within any occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In these conditions; 'Noise' - is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. Audible or discernible' - is defined

as 'noise' which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed premises'.

10. External areas of the premises shall not be used for licensable activities after 2300hrs.
11. No amplified entertainment shall take place in any external areas.
12. All staff shall be trained within one month of taking up employment. All staff shall be re-trained six monthly thereafter. The training shall include:
 - Drugs Awareness
 - Conflict resolution
 - Selling to under age person
 - Selling to drunks
 Training records shall be kept on the premises which shall show the area of training covered, the date of the training, the name of the person and shall be signed by the trainer and trainee. This shall be produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) on demand.
13. The DPS and all other staff shall ensure that no vessels are taken off the premises by customers.
14. All staff shall wear clothing which identifies them as members of staff of the premises.
15. First aid
 A HSE Compliant Industrial High Response First Aid Kit for 21-50 people shall be kept fully stocked at the premises and kept behind the bar. Such kit shall contain:
 - 1 x Guidance Leaflet
 - 60 x Washproof Plasters
 - 6 x Eye Pads with Bandage
 - 8 x Triangular Bandages
 - 12 x Safety Pins
 - 16 x Assorted Sterile Dressings
 - 20 Moist Wipes
 - 3 Pairs Disposable Gloves
16. An accredited First aid trained person must be on duty at all times when the premises operate for licensable activities. [An accredited First Aid trained Person is defined as a person who holds a current certificate in first aid at work (FAW) issued by a training organisation approved by the Health & Safety Executive (HSE) or a current certificate in emergency first aid at work (EFAW) issued by a training organisation approved by the HSE or by a recognised awarding body of Ofqual or the Scottish Qualifications Authority or any other equivalent qualifications accepted by the Licensing Authority]
- Electrical & Gas Installations
17. All electrical wiring and distribution systems shall be tested at least once a year and signed off by a competent person whose name is shown within the Local Authority Building Control Part P Competent Persons Register (<http://www.competentperson.co.uk/search.asp>). The sign off certificate shall be

produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.

18. Any and all gas appliances (except cellar gas) used in the premises must be tested at least once a year and signed off by a competent person whose name appears within the current Gas Safety register (GSR). The sign off certificate shall be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.

Special Effects

19. The installation and use of laser beams, pyrotechnics or real flames, explosive or highly flammable or smoke producing agent, for any purpose shall not be permitted without prior notification to the Licensing Authority. Notification, together with a detailed description of the method of use, shall be made to the Licensing Authority not less than 14 days prior to the day on which the laser equipment is to be used.
20. The use of foam shall not be permitted without prior notification, in writing, to the Licensing Authority.

Disabled people

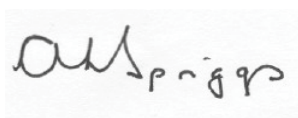
21. When disabled people are present, arrangements must exist to enable their safe evacuation in the event of an emergency. Details of the arrangements shall be recorded in writing and shall be made immediately available to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police on demand.
22. Disabled people on the premises must be made aware of the evacuation procedure.
23. All exits doors must be capable of being opened without the use of a key, card, code or similar means.
24. Automatic emergency lighting, powered by an independent source, shall be provided. Any emergency lighting batteries shall be fully charged before the admission of the public, members or guests. In the event of the failure of normal lighting, arrangements shall be in place to ensure that the public, members or guests leave the premises within the period of one-third of the total predicted life of the emergency lighting battery, unless within that time normal lighting has been restored and the battery has been fully re-charged.

Capacity limits

25. The maximum permitted numbers of persons in the premises including staff shall not exceed the numbers set within the fire risk assessment for the premises.
26. All doors and windows at the premises shall be kept closed after 2300 except during immediate access and egress.
27. Where regulated entertainment is provided, the premises licence holder or DPS or a responsible person nominated by either in writing will monitor noise emanating from the premises at least every 60 minutes to ensure that no noise nuisance is being caused and where there is shall cause the noise to be reduced. A written record shall be kept on the premises detailing the name of the person carrying out the monitoring, the monitoring locations, the date and time and the result obtained. Such record shall

be made available on demand of an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or police.

28. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
29. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.
30. A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.
31. No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).
32. No person under the age of 18 years shall be permitted to be on the premises after 2300 hour other than a member of staff employed at the premises or a child of the premises licence holder or DPS



Fred Spriggs
Licensing Officer

MEMORANDUM

To : LICENSING OFFICER

From : Lucy Johnson

Tel : 01432 261862 My Ref : LJO/158173/EB/PR01651

Date : 26th September 2014 Your Ref :

LICENSING ACT 2003
APPLICATION FOR NEW OR VARIATION OF PREMISES LICENCE
Left Bank Bridge Street, Hereford, Herefordshire, HR4 9DG

Having assessed the above application, I would like to make the following representation:

Representation	Industry Guidance
PREVENTION OF CRIME & DISORDER	
PUBLIC SAFETY	
PREVENTION OF PUBLIC NUISANCE <ul style="list-style-type: none"> • No amplified music to be played outside at any time. • Noise or vibration shall not emanate from the premises as so to cause nuisance. • The outdoor areas shall not be used for the consumption of alcohol or any licensable activity after 23:30. • Prominent, clear and legible signage (in not less than 32 font, bold) shall be displayed at all public exits to the premises requesting the public to respect the needs of local residents and to leave the premises and area quietly. • Prominent, clear and legible signage (in not less than 32 font, bold) shall be displayed at all public exits to any balcony, courtyard, smoking area or similar, requesting the public to respect the needs of local residents and to be quiet. • All windows will be kept shut after 23:00. • All doors to any entertainment area shall be kept closed after 23:00 except during immediate access and egress. • No waste such as bottles or refuse shall be placed outside the premises between 23:00 and 7:00. • We would object to 24 hour live and recorded music and would request that the following apply: <ul style="list-style-type: none"> • No music to be played before 10:00am on any day. 	

<ul style="list-style-type: none"> • Live music to finish at 23:30 Monday to Thursday; 00:30 on Friday and Saturday and 23:00 on Sunday. • Recorded music to finish at 00:30 Monday to Thursday; 01:30 Friday and Saturday and 00:00 Sunday. <p>These comments have had consideration for the following issues:</p> <ul style="list-style-type: none"> • Size and location of the premises. • The number of people likely to attend the premises at any one time. • Planning conditions applied to the premises. 	
PROTECTION OF CHILDREN FROM HARM	

REFERENCES

Please Reference the industry guidance from which your representation has been sourced.

**LUCY JOHNSON
HMO AND ENFORCEMENT OFFICER
HEREFORDSHIRE COUNCIL**

From: Enquiries [enquiries@lydecourt.com]
Sent: 17 September 2014 09:36
To: Wilson, Leah
Cc: Licensing
Subject: RE: Memo to RA's - Left Bank - Application to Grant a Premise Licence
Dear Leah,

The conditions you propose are acceptable. Our headquarters are actually at Lyde Court, would it be acceptable to keep training records at Lyde Court? Our bar staff will work at both premises.

Best Wishes

Gary

Tel: 01432 357753

<http://www.lydecourt.com/>

Lyde Court
Hereford
HR1 3AE

Follow us on Facebook

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From: Wilson, Leah [mailto:LWilson@herefordshire.gov.uk]
Sent: 10 September 2014 12:11
To: enquiries@lydecourt.com
Cc: Licensing
Subject: RE: Memo to RA's - Left Bank - Application to Grant a Premise Licence

Dear Mr Waring

As an authorised body under the Licensing Act 2003, Herefordshire Council Environmental Health and Trading Standards have received details of your application for a premise licence for Left Bank, 20-22 Bridge Street, Hereford, HR4 9DG.

Trading Standards have the responsibility for enforcing the Licensing Act 2003 in respect of sales of alcohol to anyone under the age of eighteen.

After looking at your application under the section protection of children from harm we would seek to include the following conditions on the premise licence

1. All staff engaged in the sale of alcohol to be trained in Responsible alcohol retailing to the minimum standard of BIIAB level 1 or any equivalent training course approved by Herefordshire Council Trading Standards within 1 month of commencing employment at the premises. Where there are existing staff this training shall be completed within 3 months of the date that this condition first appears on the licence. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.
2. A written register of refusals paper or electronic form, will be kept including a description of the people

who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

3. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind all bar areas advertising the scheme operated.

If you agree to these conditions could you email me stating you agree and copy the email to licensing@herefordshire.gov.uk

Or

If you wish to discuss this matter further please do not hesitate in contacting me on 01432 260163, lwilson@herefordshire.gov.uk

Regards

Miss Leah Wilson | BSc DTS MTSI | Trading Standards Officer |

Trading Standards & Animal Health | Economy, Communities & Corporate Directorate | Herefordshire Council | Blue School House, PO Box 233, Hereford HR1 2ZB

Tel: 01432 260163 | Fax: 01432 261982 | Email: lwilson@herefordshire.gov.uk | GCSX:

lwilson@herefordshire.gcsx.gov.uk

Council's Homepage www.herefordshire.gov.uk

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If you have received this e-mail in error, please notify the IT Service Helpdesk at the Herefordshire Council, telephone 01432 260160.

From: Bowell, Emma

Sent: 01 September 2014 16:47

To: Spriggs, Fred; 'lconsult@hwfire.org.uk'; Baker, Ian; Fletcher, Elizabeth; _EHTS SAP Environment Protection; Lane, Mark; Tansley, Mark; Thompson, Nicki; Wood, Richard; Withers, Simon; 'licensing.herefordshire@westmercia.pnn.police.uk'; Governance Support Team; Bush, Anthony; Hough, David; Herefordshire Safeguarding Boards; Healy, Catherine; Wilson, Leah; Hubbard, Mark (Cllr); Dean, Gemma; Roughton, John

Subject: Memo to RA's - Left Bank - Application to Grant a Premise Licence

Dear all

Please see attached

Emma Howell

Licensing Assistant,
Environmental Health & Trading Standards,
Places & Communities Directorate
Herefordshire Council, Blueschool House, Blueschool Street
Hereford.

HR1 2ZB

Tel: 01432 261761

Fax: 01432 261982

email: licensing@herefordshire.gov.uk

Please note: - Licensing operate a 5day call/email back system. For all work related emails, please send to licensing@herefordshire.gov.uk

Council's Homepage <http://www.herefordshire.gov.uk/>

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